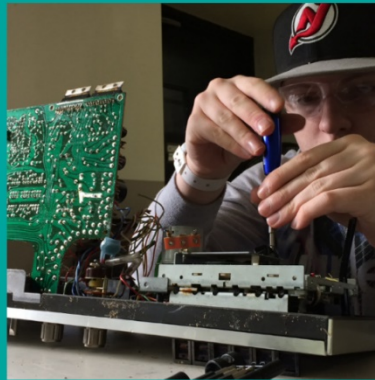




2021 Summer Program

District Registration Process and Documents





Dear School District Representative,

We are pleased to invite your student(s) to join us for the 2021 Limitless Developmental Summer Program! In this letter, we have included some helpful information regarding our program including reminders, dates, and the current tuition rates.

This year, Limitless Summer Program will be located at the Celebrate the Children School's Denville Campus (230 Diamond Spring Road, Denville, NJ 07834), and is scheduled to begin on July 6th and conclude on August 6th. Students will attend the program Monday through Friday from 9:00am - 1:00pm.

The cost for the 2021 summer program will be \$5,645.00. If a personal aide is required, an additional cost of \$2,300.00 will be applied.

Registration can be found at <http://www.LimitlessASD.com/district>. **Please complete all registration forms by April 14th, 2021.** We will fill up quickly this year and late registrations may not be accepted. Therefore, please turn in registration forms as soon as possible. Once completed registration forms are received, each school district will receive a Tuition Contract Agreement. **Please obtain appropriate signatures and return completed contract no later than June 1st, 2021.** Students will not be registered until we have received a signed tuition contract.

Payment is due by July 2nd, 2021. Please include payment with the signed Tuition Contract Agreement. Payment, along with signed forms, will complete the registration process. Limitless is a small private organization which strives to provide a comprehensive developmental program that meets the individual needs of each student. We rely on tuitions and fundraising to support our program. These funds are allocated to compensate staff, as well as for support materials, supplies, and program specials. For this reason, **payment is due prior to the start of the program.** We simply cannot afford to front this expense. In some cases we are able to grant payment extensions.

PLEASE CONTACT US TO REQUEST AN EXTENSION IF YOU DO NOT FEEL YOU WILL BE ABLE TO MAKE THE DEADLINE.

We at Limitless look forward to our 24th Annual Summer Program. Thank you for the opportunity to present our program to you. If you have any questions regarding this information or need further details regarding our program, please do not hesitate to contact us at 973.448.7529.

We hope to see you there!

Kind Regards,
Laura Baldwin and Crystal Farr, Summer Program Directors



DCCF is now doing business as Limitless. Please be advised that the DCCF business certificate is still valid as we are "Limitless" in name only.



FAQs

Is Limitless still DCCF?

Limitless is still legally The Developmental Center for Children and Families. DCCF is doing business as Limitless. All our legal documentation will still say we are DCCF. Payment can still be made out to DCCF or the Developmental Center for Children and Families

When is the Limitless Summer Program?

July 7th - August 6th 2021. The day begins at 9:00am and ends at 1:00pm. The Extended Hours Program runs from 1:00pm until 4:00pm.

Where is it?

The 9:00am-1:00pm Summer Program is held at 230 Diamond Spring Road in Denville, NJ. The Extended Hours Program (1:00pm-4:00pm) is held in the young adult building at 230 Diamond Spring Road in Denville, NJ.

How much does it cost?

The base cost for the program is \$5,645.00. Personal aides are an additional \$2,300. The Extended Hours Program varies in cost.

When is registration due?

April 14th, 2021.

When is the tuition contract due?

June 1st. Please send the signed contract to cfarr@LimitlessASD.com or mail it to 30 Righter Ave., Denville, NJ 07834.

When is payment due?

Payment is due July 2nd. No refunds for cancellations will be granted after this date. Please email us at cfarr@LimitlessASD.com or call us at 973.448.7529 to request an extension if you are unable to make a payment by July 2nd.

What if we cannot make payment by the due date?

Please email us at cfarr@limitlessASD.com or call us at 973.448.7529 to request an extension if you are unable to make a payment by July 2nd.

What is the Extended Hours Program?

The Extended Hours Program offers additional services after the end of the day of the Limitless Summer Program. The program runs from 1:00pm - 4:00pm and offers Floortime therapy, Tutoring, and general after care. These services are available for an additional fee.

Whom do I contact if I have questions?

Please email info@LimitlessASD.com with any questions.

Business and Accounting Email: cfarr@LimitlessASD.com

Phone: 973.448.7529

Mailing Address:

30 Righter Ave.
Denville, NJ 07834

Director Email:

lbaldwin@LimitlessASD.com



2021 Summer Program

District Registration Process and Forms

Enclosed you will find all the information and forms you will need to register for the 2021 Summer Program. We are happy to answer any questions you may have regarding our summer program. Please feel free to call us at 973.448.7529, check our website at www.LimitlessASD.com, or email us at info@LimitlessASD.com.

The Limitless Summer Program is provided by DCCF, LLC, which is a private, Board of Health approved summer facility.

Step 1

What:

Complete the district registration form.

Where:

<http://www.LimitlessASD.com/district>

When:

Registration deadline is April 14th. We expect to fill up quickly - don't delay!

Step 2

What:

Check your email for a contract and invoice. Contracts and invoices will be sent out upon receipt of registration.

From: cfarr@LimitlessASD.com

When:

You will receive an email containing a contract and invoice no later than April 23rd.

Step 3

What:

Submit the signed tuition contract by email or mail.

Where:

Email: cfarr@LimitlessASD.com

Mail: 30 Righter Ave., Denville NJ 07834

When:

By June 1st.

Step 4

What:

Send a check made payable to DCCF or The Developmental Center for Children and Families for the Limitless Summer Program.

Where:

30 Righter Ave., Denville, NJ 07834

When:

No later than July 2nd, 2021.

Step 5

IF APPLICABLE:

What:

Send a check made payable to DCCF or The Developmental Center for Children and Families for the Limitless Extended Hours Program.

Where:

30 Righter Ave., Denville, NJ 07834

When:

No later than July 2nd, 2021.

Please refer to the following pages for a Political Disclosure Form, Certificate of Employee Information Report, W-9, and a Business Registration Certificate.

The Limitless Summer Program is provided by DCCF, LLC, which is a private, Board of Health approved summer facility



STATE OF NEW JERSEY
BUSINESS REGISTRATION CERTIFICATE

DEPARTMENT OF TREASURY/
DIVISION OF REVENUE
PO BOX 252
TRENTON, N J 08646-0252

TAXPAYER NAME:

DEVELOPMENT CENTER FOR CHILDREN AND FAMI

ADDRESS:

30 RIGHTER AVE
DENVER NJ 07834

EFFECTIVE DATE:

03/02/05

TRADE NAME:

SEQUENCE NUMBER:

1130903

ISSUANCE DATE:

08/24/17

James J. Fusione

Director
New Jersey Division of Revenue

FORM-BRC

(04-08) D205846V

This Certificate is NOT assignable or transferable. It must be conspicuously displayed at above address.

IMPORTANT

This Certificate must be displayed prominently for your customers to see.

Any change in ownership or organization requires a new Certificate. If your business is sold, transferred or discontinued, return this Certificate at once to the Division of Revenue, PO Box 252, Trenton, New Jersey 08646-0252, and indicate the last day of business and the name and address of the successor on the lines provided below.

Last Day of Business _____

Name of Successor _____

Address of Successor _____

Request for Taxpayer Identification Number and Certification

► Go to www.irs.gov/FormW9 for instructions and the latest information.

Give Form to the
requester. Do not
send to the IRS.

Print or type.
See Specific Instructions on page 3.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.

Developmental Center for Children and Families

2 Business name/disregarded entity name, if different from above

Limitless

3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only **one** of the following seven boxes.

☐ Individual/sole proprietor or single-member LLC

☐ C Corporation

☐ S Corporation

☐ Partnership

☐ Trust/estate

☒ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ► **S**

Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is **not** disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner.

☐ Other (see instructions) ►

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):

Exempt payee code (if any) _____

Exemption from FATCA reporting code (if any) _____

(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.) See instructions.

30 Righter Ave

6 City, state, and ZIP code

Denville, NJ 07834

Requester's name and address (optional)

7 List account number(s) here (optional)

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number

____ - ____ - ____

or

Employer identification number

2 0 - 2 3 5 8 9 9 8

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign
Here

Signature of
U.S. person ►

Cynthia J. Fan

Date ►

10/13/20

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

Certification 43461

CERTIFICATE OF EMPLOYEE INFORMATION REPORT

RENEWAL

This is to certify that the contractor listed below has submitted an Employee Information Report pursuant to N.J.A.C. 17:27-1.1 et. seq. and the State Treasurer has approved said report. This approval will remain in effect for the period of **15-JUN-2019** to **15-JUN-2022**

DEVELOPMENTAL CENTER FOR CHILDREN & FAMILITIE
30 RIGHTER AVE.
DENVILLE NJ 07834



A handwritten signature in cursive script, reading "Elizabeth M. Muoio", is written over the printed name.

ELIZABETH MAHER MUOIO
State Treasurer



STATE OF NEW JERSEY
DEPARTMENT OF THE TREASURY
DIVISION OF PURCHASE AND PROPERTY

33 WEST STATE STREET, P.O. BOX 230
TRENTON, NEW JERSEY 08625-0230

DISCLOSURE OF INVESTMENT ACTIVITIES IN IRAN FORM

BID SOLICITATION #:

VENDOR/BIDDER:

Limitless (DCCF, LLC)

PART 1

CERTIFICATION

VENDOR/BIDDER MUST COMPLETE PART 1 BY CHECKING ONE OF THE BOXES

FAILURE TO CHECK ONE OF THE BOXES WILL RENDER THE PROPOSAL NON-RESPONSIVE

Pursuant to Public Law 2012, c. 25, any person or entity that submits a bid or proposal or otherwise proposes to enter into or renew a contract must complete the certification below to attest, under penalty of perjury, that neither the person nor entity, nor any of its parents, subsidiaries, or affiliates, is identified on the Department of the Treasury's Chapter 25 list as a person or entity engaged in investment activities in Iran. The Chapter 25 list is found on the Division's website at <http://www.state.nj.us/treasury/purchase/pdf/Chapter25List.pdf>. Vendors/Bidders must review this list prior to completing the below certification. Failure to complete the certification will render a Vendor's/Bidder's proposal non-responsive. If the Director of the Division of Purchase and Property finds a person or entity to be in violation of the law, s/he shall take action as may be appropriate and provided by law, rule or contract, including but not limited to, imposing sanctions, seeking compliance, recovering damages, declaring the party in default and seeking debarment or suspension of the party.

CHECK THE APPROPRIATE BOX



OR

A. I certify, pursuant to Public Law 2012, c. 25, that neither the Vendor/Bidder listed above nor any of its parents, subsidiaries, or affiliates is listed on the N.J. Department of the Treasury's list of entities determined to be engaged in prohibited activities in Iran pursuant to P.L. 2012, c. 25 ("Chapter 25 List"). Disregard Part 2 and complete and sign the Certification below.



B. I am unable to certify as above because the Vendor/Bidder and/or one or more of its parents, subsidiaries, or affiliates is listed on the Department's Chapter 25 list. I will provide a detailed, accurate and precise description of the activities in Part 2 below and sign and complete the Certification below. Failure to provide such information will result in the proposal being rendered as nonresponsive and appropriate penalties, fines and/or sanctions will be assessed as provided by law.

PART 2

PLEASE PROVIDE ADDITIONAL INFORMATION RELATED TO INVESTMENT ACTIVITIES IN IRAN

If you checked Box "B" above, provide a detailed, accurate and precise description of the activities of the Vendor/Bidder, or one of its parents, subsidiaries or affiliates, engaged in the investment activities in Iran by completing the boxes below.

ENTITY NAME:

RELATIONSHIP TO VENDOR/BIDDER:

DESCRIPTION OF ACTIVITIES:

DURATION OF ENGAGEMENT:

ANTICIPATED CESSATION DATE:

VENDOR/BIDDER CONTACT NAME:

VENDOR/BIDDER CONTACT PHONE No.:

Attach Additional Sheets If Necessary.

CERTIFICATION

I, the undersigned, certify that I am authorized to execute this certification on behalf of the Vendor/Bidder, that the foregoing information and any attachments hereto, to the best of my knowledge are true and complete. I acknowledge that the State of New Jersey is relying on the information contained herein, and that the Vendor/Bidder is under a continuing obligation from the date of this certification through the completion of any contract(s) with the State to notify the State in writing of any changes to the information contained herein; that I am aware that it is a criminal offense to make a false statement or misrepresentation in this certification. If I do so, I will be subject to criminal prosecution under the law, and it will constitute a material breach of my agreement(s) with the State, permitting the State to declare any contract(s) resulting from this certification void and unenforceable.

Signature

Date

Print Name and Title

C. 271 POLITICAL CONTRIBUTION DISCLOSURE FORM

Required Pursuant To N.J.S.A. 19:44A-20.26

This form or its permitted facsimile must be submitted to the local unit no later than 10 days prior to the award of the contract.

Part I – Vendor Information

Vendor Name:	Developmental Center for Children and Families		
Address:	30 Righter Ave		
City:	Denville	State:	NJ
		Zip:	07834

The undersigned being authorized to certify, hereby certifies that the submission provided herein represents compliance with the provisions of N.J.S.A. 19:44A-20.26 and as represented by the Instructions accompanying this form.

Signature Cynthia Ann

CRYSTAL FARR

Office Manager
Title / Date

Part II – Contribution Disclosure

Disclosure requirement: Pursuant to N.J.S.A. 19:44A-20.26 this disclosure must include all reportable political contributions (more than \$300 per election cycle) over the 12 months prior to submission to the committees of the government entities listed on the form provided by the local unit.

☐ Check here if disclosure is provided in electronic form.

[illegible]

☐ Check here if the information is continued on subsequent page(s)